



Alcohol and Substance Misuse Policy

Legislation

Health and Safety at Work Act 1974

The Misuse of Drugs Act 1971:

Related policies

Disciplinary

Suitability of staff

At Ribbons Preschool we are committed to providing a safe environment that helps to ensure the welfare of the children in our care. This includes making sure that children are not exposed to adults who may be under the influence of alcohol or other substances that may affect their ability to care for children.

Alcohol

Under the Health and Safety at Work Act 1974, companies have a legal requirement to provide a safe working environment for all of their employees.

Anyone who arrives at the preschool clearly under the influence of alcohol will be asked to leave. If they are a member of staff, the preschool will investigate the matter and will initiate the disciplinary process as a result of which action may be taken, including dismissal. Staff can still be under the influence of alcohol the day after the night before and staff should be aware of this to ensure this is not the case when starting work.

If they are a parent the preschool will judge if the parent is suitable to care for the child. The preschool may call the second contact on the child's registration form to collect them. If a child is thought to be at risk the preschool will follow the safeguarding children/child protection procedure and the police/children's social services may be called.

If anyone arrives at the preschool in a car under the influence of alcohol the police will be contacted.

Staff, students, parents, carers, visitors, contractors etc. are asked not to bring alcohol on to the preschool premises.

Substance misuse

Anyone who arrives at the preschool under the influence of illegal drugs, or any other substance including medication, that affects their ability to care for children, they will be asked to leave the premises immediately. If they are a member of staff, an investigation will follow which may lead to consideration of disciplinary action, as a result of which dismissal could follow. If they are a parent the preschool will judge if the parent is suitable to care for the child. The preschool may call the second contact on the child's registration form to collect them. If a child is thought to be at risk the

preschool will follow the safeguarding children/child protection procedure and the police may be called.

The preschool will contact the police if anyone (including staff, students, volunteers, contractors and visitors) is suspected of being in possession of illegal drugs or if they are driving or may drive when under the influence of illegal drugs. If they are a member of staff serious disciplinary procedures will be followed.

If a member of staff is taking prescriptive medication that may affect their ability to work, they must inform the preschool manager as soon as possible to arrange for a risk assessment to take place.

If there are concerns around a member of staff who may have a Drug or Alcohol problem but there is no evidence

If the preschool suspects there may be an issue including poor performance, changes in behaviour and/or sickness, but no evidence that it is happening during working hours or arriving under the influence a meeting will be held with the member of staff around the health concerns. Support and referral to appropriate services will be offered if the staff member discloses any information. Confidentiality will be maintained. Reminder of the disciplinary procedures if the member of staff attends work under the influence.

Safeguarding/child protection

If a parent or carer is clearly over the alcohol limit, or under the influence of illegal drugs and it is believed the child is at risk we will follow our safeguarding/child protection procedures, contact social services and the police.

Staff will do their utmost to prevent a child from travelling in a vehicle driven by them and if necessary if the police will be called.

Where an illegal act is suspected to have taken place, the police will be called.

This policy was adopted on: 23.08.19

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Signed on behalf of the preschool: K.Watkins-Freeman

Date for review: 09.01.2021

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